



## Job Description

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**Job Title:** Dish Tech 1

**Job Code:** OP3010

**FLSA Status:** Hourly

**Grade:** M

**Prepared Date:** 3/15/99, revised 12/4/17

### SUMMARY

Assists with the installation, testing, and repair of DBS and related equipment that receive communication satellite signals for commercial customers, residential customers, and retail outlets by performing the following duties.

**ESSENTIAL DUTIES AND RESPONSIBILITIES** include the following. Other duties may be assigned.

- Reviews installation specifications, building permit, manufacturer's instructions, and government ordinances to determine installation site.
- Selects, orients and installs communication equipment, according to specifications, to meet customers' needs.
- Visually inspects installation site to identify obstructions, such as trees or buildings that could distort or block signals from satellite.
- Performs off air broadcast network signal strength test, per guidelines.
- Tests installed system for conformance to specifications.
- Instructs customer in use of equipment and ensures that documentation is effectively completed and submitted, as appropriate.
- Replaces or repairs defective parts.
- Accurately maintains van inventory and coordinates van maintenance schedules, to ensure vehicle is kept in good repair.
- Other duties as required. This list is not meant to be a comprehensive inventory of all duties and responsibilities assigned to this position.

### SUPERVISORY RESPONSIBILITIES

None

### QUALIFICATIONS

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

### EDUCATION and/or EXPERIENCE

High school diploma or general education degree (GED); and the ability to learn and perform required duties.

### SKILLS

Ability to read and comprehend simple instructions, short correspondence, and memos. Ability to write simple correspondence. Ability to effectively present information in one-on-one and small group situations to customers, clients, and other employees of the organization. Working knowledge of satellite/television installation services preferred. Must be willing to work flexible hours.

### MATHEMATICAL SKILLS

Ability to add, subtract, multiply, and divide in all units of measure, using whole numbers, common fractions, and decimals.

### REASONING ABILITY

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Ability to apply common sense understanding to carry out detailed but uninvolved written or oral instructions. Ability to deal with problems involving a few concrete variables in standardized situations.

### **CERTIFICATES, LICENSES, REGISTRATIONS**

Valid drivers license with good driving record.

### **PHYSICAL DEMANDS**

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is frequently required to stand; walk; sit; use hands to toy with, handle, or feel; reach with hands and arms; climb or balance; stoop, kneel, crouch, or crawl; and talk or hear. The employee must frequently lift and/or move up to 75 pounds. May occasionally be required to lift up to 125 pounds for short distances and/or move bulky objects. Must be comfortable working in small spaces and/or various heights. Specific vision abilities required by this job include close vision, color vision, depth perception, and ability to adjust focus. Must be able to safely operate a motor vehicle. Will be required to climb ladders in a safe manner. Employee must remain within the individual weight requirements of 335 lbs.

### **WORK ENVIRONMENT**

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is frequently exposed to outside weather conditions. The employee is occasionally exposed to high, precarious places and risk of electrical shock. The noise level in the work environment is usually moderate.

### **REPORTS TO**

Field Service Manager